





- II. PLANNING OFFICER III (1 vacant position)
  - SG 18 | Planning Monitoring and Knowledge Management Division Planning and Programming Section
  - 1. Supervises and provides direction in the operations of the Section;
  - 2. Leads in the formulation, implementation, and timely submission of plan and budget, and accomplishment and other reports of the Section;
  - 3. Spearheads the formulation of agency thrusts, medium-term/strategic and public investment programs;
  - 4. Leads in the formulation of annual programs, plans, projects and targets, as well as conduct analysis of level and configuration of organizational, financial, physical and other resources required for implementation, and the results-based framework/measures by which the agency's performance may be evaluated;

- Leads in the evaluation of project proposals submitted by DA and its attached agencies and other government and non-government entities for possible funding;
  Leads in the management, implementation and/or coordination of all PCAF-implemented programs, projects and other collaborative efforts to support

- 5. Drafts budgetary and technical requirement for all ICT related acquisition of the agency, including the MITHI project;Provides technical assistance to other units/division;Performs other functions as may be assigned by the management.

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VII. PROJECT DEVELOPMENT OFFICER II

## IX DEVELOPMENT MANAGEMENT OFFICER I (1 vacant position)

SG 11 | Policy Development and Coordination Division- Council Support and Coordination Section

- 1. Assists in the preparation, implementation and timely submission of plan and budget, and accomplishment and other reports of the Section;
- 2. Assists in the provision of technical guidance on policy development at the national level:
  - a. Monitoring current and emerging issues and concerns on agri and fisheries;
  - b. Setting the policy agenda;

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